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## PROGRAMME (version 23/11/15)

### 14th IMPEL General Assembly

01-02 December 2015

European Court of Auditors, Luxembourg

#### Tuesday 01 December 2015

Time	Activity
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09h00 – 09h30	<b>Registration</b>
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09h30 – 10h30	<b>Session 1: Welcome</b> Chair: <i>John Seager</i>
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**1. Opening address by Chair of IMPEL**

**2. Adoption of the agenda**

*\* Decision required by GA to adopt or amend the agenda*

**3. Welcome presentation by Director, Administration de l'environnement, Mr Robert Schmit**

**4. Introduction about recent work with IMPEL & the Regional Environment Center (THEMIS)**

- a) *Presentation by Marta Szigeti Bonifert, Executive Director of the Regional Environment Centre (REC)*
- b) *The presentation will be followed by a short signing ceremony of the Memorandum of Understanding between IMPEL and the REC.*

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10h30 – 11h00	<b>Session 2: Implementation Challenge &amp; 2020 Strategy</b> Chair: <i>John Seager</i>
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**1. Implementation Challenge & 2020 Strategy**

- a) *Chris Dijkens, Vice Chair of IMPEL, give a brief overview on IMPEL's Implementation Challenge work*
- b) *Terry Shears, the consultant supporting the Implementation Challenge project, to present on phase 2 of the work, on the overall results so far and how that might help IMPEL going forward.*

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11h00 – 11h15	<b>Family photo</b>
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11h15 – 11h45	<b>Coffee break and networking</b>
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11h45 – 12h15

**Session 2 continued... : Implementation Challenge & 2020 Strategy**

**Chair: John Seager**

- c) *Going forward, a five-year strategy. A member of the Board will give a presentation on the work of the Expert Teams & how this might be translated into a five-year strategy going forward*
  - d) *Questions & Answers in the General Assembly.*
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12h15 – 13h00

**Session 3: Member Engagement**

**Chair: John Seager**

**1. Welcome to the new IMPEL National Coordinators**

*The new National Coordinators of Spain, Slovakia, Lithuania, Latvia, Bulgaria, Italy and Portugal are asked to introduce themselves to the General Assembly.*

**2. National Coordinators workshop**

*Henk Ruessink, National Coordinator from the Netherlands, to provide feedback to the General Assembly on the results of the workshop held on 30 November 2015.*

**3. IMPEL Board's engagement with members**

*John Seager to provide feedback to the General Assembly on the Board's efforts in 2015 to engage and stimulate interactions within the IMPEL network:*

- *Spain & REDIA*
  - *Romanian EPA and the meeting with the Romanian Minister*
  - *Letters to encourage IMPEL membership to Montenegro, Bosnia Herzegovina & Serbia*
  - *Meeting with the General Director & Deputy Director in the Czech Republic.*
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13h00 – 14h00

**Buffet lunch and networking**

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14h00 – 16h00

**Session 4: External Engagement**


**Chair: Chris Dijkens**

**1. INECE**

*John Seager to provide a summary of the Board's recent engagement activities with INECE and then lead a discussion in the General Assembly on the future direction this engagement should take.*

**2. THEMIS**


*Chris Dijkens to provide a summary of the Board's recent engagement activities with THEMIS including the recent signing of a Memorandum of Understanding between our two networks.*


 *Annex – Memorandum of Understanding IMPEL-THEMIS*

**3. European Network of Prosecutors for the Environment (ENPE) & EU Forum of Judges for the Environment (EUFJE)**

*John Seager to provide a summary of the Board's recent engagement activities with ENPE & EUFJE*

**4. Proposal to hold a joint conference IMPEL / EUFJE / ENPE / ENVI CrimeNet in 2016**

 Annex – Draft ToR

 Annex – Draft conference programme

## 5. Others Networks

Chris Dijkens to provide a PPT slide summary of the Board's recent engagement activities all other networks including: Heads of EPAs Network, European Federation of Environmental Health professionals (EFEH), RENA, ENFORCE, REN, Asian Network, AELERT.

## 6. European Commission

John Seager to provide a short overview of the Board's engagement with the European Commission in 2015.

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16h00 – 16h30                      **Coffee break and networking**

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16h30 – 17h00                      **Session 5: IMPEL activities**  
**Chair: Chris Dijkens**

### 1. Approval of project reports and activities from 2015

Comments, questions and approval of project reports and activities from 2015

\* Decision required by GA to adopt IMPEL project reports & outputs (listed below)

 Annexed Final Reports (FR) to approve:

- IED implementation
- Lessons Learnt from Accidents.


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17h00 – 17h45                      **Session 6: IMPEL work programme 2016**  
**Chair: Chris Dijkens**

### 1. Board proposal on budget of IMPEL in 2016

Michael Nicholson from the IMPEL Secretariat to present a summary of the proposed 2016 budget of IMPEL on behalf of the IMPEL Board.

\* Decision required by GA to approve the 2016 budget


 Annex – 2016 Budget

### 2. Work Programme 2016

Discussion and agreement on the 2016 work programme.

\* Decision required by GA to adopt the 2016 work programme

 Annex – 2016 IMPEL Work Programme – consolidated list

 Annex – 2016 ToRs

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17h45 – 18h00                      **Close of day 1 by the Vice Chair of IMPEL, Chris Dijkens**

### 1. Summary of day 1

## 2. Practical announcements

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## Wednesday 02 December 2015

Time	Activity
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09h00	<b>Session 7: Opening of day 2</b> <b>Chair of IMPEL, John Seager</b>
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09h15 – 10h15	<b>Session 8: IMPEL success stories 2015</b> <b>Chair: John Seager</b>
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### 1. IMPEL success stories 2015

*Presentation on the positive results of IMPEL work over the last 12 months or so:*

- *Allison Townley on Enforcement Actions and Waste Shipment Inspection planning*
  - *Horst Buether on IED Implementation*
  - *John Visbeen on nature protection in permitting and inspection*
  - *Simon Bingham on the Conference on Technology*
  - *Giuseppe Sgorbati on the IMPEL Soil Conference.*
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10h15 – 10h30	<b>Session 9: Network Communications</b> <b>Chair: John Seager</b>
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### 1. Communications

#### a) General update incl. development of new IMPEL website

*General update on communications in IMPEL from Nancy Isarin including the work of the Communications Group and a presentation of the new website.*

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10h30 – 11h00	<b>Session 10: European Commission</b> <b>Chair: John Seager</b>
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**1. Update by Mr. Hans Lopatta, Policy Officer: Legal Issues European Commission - Directorate General for Environment Unit D.4 (Governance, Information & Reporting)**

**2. Questions and answers, all**

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11h00 – 11h30	<b>Coffee break and networking</b>
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11h30 – 12h30	<b>Session 11: Organisational matters</b> <b>Chair: John Seager</b>
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### 1. Board report on financial state of IMPEL in 2014 & 2015

*Michael Nicholson to present a summary of IMPEL's final financial position in 2014 and then to present an interim result of 2015.*

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12h30 – 13h30	<b>Buffet lunch and networking</b>
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13h30 – 14h30

**Session 11 continued... : Organisational matters**

**Chair: Chris Dijkens**

**2. Membership**

**a) Application for new membership**

*Application to join IMPEL from Natural Resources Wales in the UK & State Environmental Inspectorate in FYR of Macedonia.*

*\* Decision required by GA on whether to approve membership applications*



*Annex – Membership Application letter – Natural Resources Wales*



*Annex – Corporate Strategy of Natural Resources Wales*



*Annex – Membership Application letter – State Environmental Inspectorate*

**b) Membership fees**

*i. Michael Nicholson to present a PPT slide on unpaid membership fees*

*ii. Chris Dijkens to lead a discussion regarding a review of the membership fee level.*

*\* Decision required by GA on course of action to take as proposed in the annex*



*Annex – ‘IMPEL membership fees 2008-2015’*

**c) ‘Discontinuation of membership’**

*Chris Dijkens to lead a discussion regarding the non-payment of membership fees from the IMPEL member, Ministry of Environment and Physical Planning in the FYR of Macedonia.*

*\* Decision required by GA on discontinuation of membership of Ministry of Environment and Physical Planning*



*Annex – ‘Unpaid Membership fee update\_FYROM v.09.11.15’*

**3. IMPEL Rules & Statute**

*The IMPEL Board seeks final approval on the changes made to the IMPEL rules and statute following last year’s adoption of a new strategy and the corresponding organisational changes.*

*\* Decision required by GA to approve the new rules and Statute*



*Annex – Rules*



*Annex – Statute*

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14h30 - 15h00

**Session 12: Conclusions and close of meeting**

**Chair: Chris Dijkens**

**1. Date of next meeting**

**2. Conclusions and close of meeting**

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