


## Training Outline



Planning, Studies and Monitoring of Environment and Spatial Planning Inspections  
3.06.2015, Lisbon

### 1. Trainer's professional experience in brief

	<p>Degree in Chemical Engineering - Environment and Quality (1995-1997) at Lisbon Superior Institute for Engineering (ISEL) <a href="http://www.isel.pt">www.isel.pt</a></p> <p>Degree in Chemical Engineering - Industry (1989-1994) at Lisbon Superior Institute for Engineering (ISEL)</p> <p>LIDGEP - Training in Leadership and People Management in Public Services (Nov/2012-March/2013) at INA <a href="http://www.ina.pt/">www.ina.pt/</a></p> <p>FORGEP – Training in Public Management (2008) at INA</p>
<p><b>Name:</b> Mário Grácio</p> <p><b>Current Position &amp; Organization:</b> Head of Department - Planning, Studies and Monitoring of Environment and Spatial Planning Inspections (PEM)</p> <p><b>Contact:</b> +351 213215580 <a href="mailto:mgracio@igamaot.gov.pt">mgracio@igamaot.gov.pt</a></p>	<p><u>IGAMAOT</u> <a href="http://www.igamaot.gov.pt">www.igamaot.gov.pt</a></p> <ul style="list-style-type: none"> <li>• Head of Department (EM PEM) – since 1/8/2014</li> <li>• Environmental Inspector / International Affairs and Cooperation – (27/1/2012 – 31/7/2014)</li> </ul> <p><u>APA (Environmental Portuguese Agency)</u></p> <ul style="list-style-type: none"> <li>• Director-General (17/5/2010 – 26/1/2012) <a href="http://www.apambiente.pt">www.apambiente.pt</a></li> </ul> <p><u>IGA / IGAOT (currently IGAMAOT)</u></p> <ul style="list-style-type: none"> <li>• Head of Department / Unit Coordinator (4/12/2003 – 16/5/2010)</li> <li>• Environmental Inspector (since July/1999)</li> <li>• IMPEL/TFS National Contact Point (2001-2010)</li> </ul> <p><u>INR (Portuguese Institute for Waste)</u></p> <ul style="list-style-type: none"> <li>• Senior Technician (Feb/1998-July/1999)</li> </ul> <p>More information in <a href="http://lnkd.in/NghXZn">http://lnkd.in/NghXZn</a></p>

## 2. Learning objectives

After completing this course participants will be able to:

- understand the importance and identify the main tasks of a Department for Planning, for developing studies and for Monitoring the Inspections activity;
- outline and develop a process for managing the environmental complaints, including their prioritizing.

## 3. Training session abstract

The General Inspectorate for Agriculture, Sea, Environment and Spatial Planning (IGAMAOT) is a Portuguese central service that controls, audits and supervises the areas included in the mission and tasks of the Ministry for the Environment, Spatial Planning and Energy (MAOTE) and of the Ministry for the Agriculture and Sea (MAM).

This training session aims to demonstrate the importance of a Department for planning, for developing studies and for monitoring the environmental and spatial planning Inspections activity, as well the great value of a good and efficient process of managing the environmental complaints.

A good complaint is like a free advice, so that a correct and efficient management enables us to effectively solve environmental problems, obtain valuable information and demonstrate a positive perception of public administration.

## 4. Suggested reading list, sources, useful links

- "Doing The Right Things II" Step-by-step guidance book for planning of environmental inspection, IMPEL, 2008 (<http://impel.eu/wp-content/uploads/2010/02/2007-11-dtrt2-step-by-step-guidance-book-FINAL-REPORT.pdf>);
- "IMPEL Reference Book for Environmental Inspection", IMPEL, 1999 June <http://impel.eu/wp-content/uploads/2009/12/refbook.pdf>
- "Conducting Environmental Compliance Inspections - Inspector's Field Manual", International Edition, EPA (USA), 2002 <http://inece.org/manual/English%20Inspectors%20Field%20Manual.pdf>
- "Principles of Environmental Compliance and Enforcement Handbook", INECE, 2009 april [http://inece.org/principles/PrinciplesHandbook\\_23sept09.pdf](http://inece.org/principles/PrinciplesHandbook_23sept09.pdf)

[www.igamaot.gov.pt](http://www.igamaot.gov.pt)

<http://www.igamaot.gov.pt/reclamacoes/>

<http://www.igamaot.gov.pt/reclamacoes/formulario/>

[www.apambiente.pt](http://www.apambiente.pt)

<http://www.epa.ie/enforcement/report/> (Making an Environmental Complaint)

<http://www.epa.ie/enforcement/report/nationalenvironmentalcomplaintsline/>

## 5. Glossary (List of key concepts)

IGAMAOT – General Inspection of Agriculture, Sea, Environment and Spatial Planning

PEM - Planning, Studies and Monitoring of Environment and Spatial Planning Inspections

APA – Environmental Portuguese Agency

AT - Customs

ASAE – Food and Economic Safety Authority

DGT – Land Authority

ACT – Work Safety Authority

ICNF – Nature Conservation and Forest Institute

DGAV – Veterinary and Agricultural Authority

DGS – Health Authority

ERSAR - Regulatory Authority for Water and Waste Service

IAPMEI - Agency for Competitiveness and Innovation (supports SME)

5 ARH – 5 River Basin Boards

5 CCDR – 5 Regional Development and Coordinating Commission

5 DRAP – 5 Regional Agriculture and Fisheries Authority

5 DRE – 5 Regional Economic Authority

IRA Açores – Azores Environmental Inspectorate

IRA Madeira - Madeira Environmental Inspectorate

SEPNA/GNR – Environmental (military) Police

PSP/BRIPA – Environmental (public) Police

IPPC - Integrated Pollution Prevention and Control

SEVESO - Prevention and control of major industrial risks involving dangerous substances

EIA - Environmental Impact Assessment

REACH - Registration, Evaluation, Authorisation and Restriction of Chemicals

EMAS - Eco-Management and Audit Scheme

EU ETS - EU Emissions Trading System

WEEE – Waste of electrical and electronic equipment

TFS – Transfrontier Shipment

RD - Complaints

UA – Facilities/Installations

GIS - Geographic Information System: is a computer system designed to allow users to collect, manage, and analyze large volumes of spatially referenced and associated attribute data.