

AGENDA



Executive Committee Meeting
20 February 2015– Szentendre, Hungary

Agenda

Session & Time	Item / Speaker / Description
Session 0 9.00-9.30	Registration <i>Ms. Magdolna Szabo (REC)</i> Registration will take place in front of the conference room.
Session 1 9.30-9.50 (20 min)	Welcome and opening <i>The Regional Environmental Center (Themis Secretariat) and the Austrian Development Agency (ADA)</i> <ul style="list-style-type: none"> • Welcome words by the REC's Executive Director and the Director for South Eastern Europe • Welcome words by ADA • Adoption of the Agenda
Session 2 9:50-10:10 (20 min)	Secretariat report on 2014 activities <i>Aniko Nemeth (REC)</i> <ul style="list-style-type: none"> • Summary of 2014 activities and continuation into 2015 • Q&A
Session 3 10:10-11:00 (50 min)	Training Needs Assessment <i>Bruno Mesquita, Cecile Monnier (REC)</i> <ul style="list-style-type: none"> • Summary of the process • Analysis and main conclusions of the draft report • <u>Discussion and consultation with the countries – expected contributions for the final version of the report</u>
11.00 – 11:30	Coffee Break & informal networking (30 min)
Session 4 11:30-12:20 (50 min)	Themis work plan (2015) <i>Aniko Nemeth, Bruno Mesquita (REC)</i> <ul style="list-style-type: none"> • Trainings, SOPs, international cooperation, communication plan, others • <u>Country input to planned activities, comments and revisions.</u> • Sustainability of the project: <ul style="list-style-type: none"> ◦ Capacity development (toolkit) ◦ Commitment by the countries
Session 5 12:20-12:45 (25 min)	Mapping exercise <i>Cecile Monnier, Aniko Nemeth (REC)</i> <ul style="list-style-type: none"> • Review of main actors present in the SEE region and Moldova – preliminary list • <u>Discussion with the countries to complete the list</u> • Synergies with other projects: <ul style="list-style-type: none"> ◦ Forest fires ◦ INECE activities ◦ <u>Other initiatives in the countries with which Themis can cooperate (suggested by the countries)</u>

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Session 6 12:45-13:00 (15 min)	Closing remarks <ul style="list-style-type: none">• Summary of decisions taken• Summary of necessary follow up actions by the Secretariat and the countries• Open floor to final words
13:00	Lunch

NOTES:

- Venue:
REC Head Office
2000 Szentendre
Ady Endre ut 9-11
Hungary
- Interpretation will be provided for one local language only in order to save costs.
- For meeting logistics please check the logistics information note.